

**VA 4-H Instructor Certification Application/Invoice  
October 16-18, 2015 at Holiday Lake 4-H Center**



Name \_\_\_\_\_ Unit \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Age if < 21 \_\_\_\_\_  
Email \_\_\_\_\_

Disciplines offered include **Archery, Coordinator, Pistol, Rifle, Basic Shotgun, Trap, or Skeet**

List Your 1<sup>st</sup> Choice \_\_\_\_\_

List Your 2<sup>nd</sup> Choice \_\_\_\_\_

 *You cannot register for this certification unless you are already enrolled as a 4-H Volunteer in your unit which is the county or city in which your Extension office is located. If this is your first 4-H volunteer experience, you cannot register for this certification unless you contact your Extension office and begin the 4-H Volunteer Application/Enrollment process which now includes a Criminal Background Screening. Please don't wait until the last minute!*

Name of 4-H Extension Agent: \_\_\_\_\_

Name of 4-H Shooting Club: \_\_\_\_\_

What experiences do you have in the discipline you listed as your first choice?  
\_\_\_\_\_  
\_\_\_\_\_

Why do you want to become a 4-H certified instructor?  
\_\_\_\_\_  
\_\_\_\_\_

Is this your first time being certified as a **4-H** instructor?  
\_\_\_\_\_

If **yes**, do you plan to attend the 4-H General Session on Friday, March 20th?  
\_\_\_\_\_

*(To be **fully** certified, first-timers must attend **both** the General Session on Friday and the Discipline Session on Saturday and Sunday. The General Session on Friday will be conducted in 2 parts: Part 1 from 4 to 6 PM and Part 2 from 7 to 9 PM.)*

*A packet of information (list of things to bring, directions, schedule, health form, etc.) will be e-mailed to each participant whose application is accepted one week prior to the certification weekend.*

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Registration Fee, Meals and Lodging - Check as Needed and Add

<input checked="" type="checkbox"/>	<b>Registration Fee (everyone)</b>	<b>\$15.00</b>
<input type="checkbox"/>	Friday dinner @ \$13.00	\$
<input type="checkbox"/>	Friday lodging @ \$20.00 (Camping \$10, sorry no hook-ups)	\$
<input type="checkbox"/>	Saturday breakfast @ \$8.00	\$
<input type="checkbox"/>	Saturday lunch @ \$9.00	\$
<input type="checkbox"/>	Saturday dinner @ \$13.00	\$
<input type="checkbox"/>	Saturday lodging @\$20.00 (Camping \$10, sorry no hook-ups)	\$
<input type="checkbox"/>	Sunday breakfast @ \$8.00	\$
<input type="checkbox"/>	Sunday lunch @ \$9.00	\$
<input type="checkbox"/>	Commuter Fee @ \$8.00 (For those not lodging)	\$
	<b>Total Amount Due</b>	<b>\$</b>

(Please note; training does not end until 3 PM on Sunday. Don't forget to add in the registration fee.)



Participants who are coming back for a second (or more) 4-H certification only have to attend Saturday and Sunday. Of course, second-timers are more than welcome to arrive on Friday.

Payment – Check One

- A check is enclosed for the total amount due.** Please make check payable to ***Holiday Lake 4-H Center*** and mail check and application to, 1267 4-H Camp Road, Appomattox, VA 24522 no later than **Friday, September 25<sup>th</sup>**.)
- My fees are being processed through my Extension Office.**

(Please e-mail application to [tpaint85@vt.edu](mailto:tpaint85@vt.edu) no later than **Friday, September 25<sup>th</sup>**. Also, take a copy of this application/invoice to your Extension Office no later than **Friday, September 25<sup>th</sup>** so payment can be processed to the Floyd Extension Office.

**Attention UAA's:** To complete a journal entry (transfer), you will need the following information for Floyd:

Fund – 999239 Org - 061900

Please scan and e-mail a copy of the journal entry (transfer) form to [tpaint85@vt.edu](mailto:tpaint85@vt.edu) as documentation that payment has been processed by the deadline. Thank you!