

08/26/2013

Meeting brought to order at 10:45am. We began the meeting with Ben Grove. Ben will talk about the Virginia Tech Foundation. Foundation is the organization that receives and manages money. The minimum to create an endowment is 25,000. This is for simply support of the program. No minimum for operating accounts. This applies to your units too. Amanda Lucas will handle these. If someone asks you for a determination letter proving you are non-profit you would talk with her. An endowment is set up to reserve that designated sum of money.

When you create the endowment there is an agreement that comes along with it that governs the spending of that account. An operating account does not have a governing agreement. Your revenue actually shows up as revenue to the Virginia Tech Foundation. The endowment amount will move up again. It is quicker than a state account.

Questions- Will the foundation handle most of our VEA FCS treasurer's responsibility?

Are there any restrictions that the funds can be used for? There is a user guide which specifies restrictions, foundation put in place to offer more flexibility however you still have to justify and turn in receipts and so forth.

Is the operating fee based in and out? No maintenance fees, new gift money one time 7% reinvestment fee, collecting dues and registering for conferences have no fee-Amanda Lucas in the contact

Brian recommends opening a foundation for your FCS operating expenses, can ask for gifts to make to the foundation and designate your local account. There is an ease with working with the Foundation, as long as you stay within those boundaries. University policy 1200 says it must be approved by Ben's office. Realize there is an approval process. Send a quick e-mail to Ben's office explaining what you are going to do.

Do not e-mail about foundations 48 hours before your deadline. If we set this up, we can have treasurer and Brian can sign off on the requests. We will share the information with the rest of the FCS body in October 9-10, and get back with Ben in November. Pegi and Jeanie joined us by phone.

Brian expressed his appreciation for cards and thoughts. Brian reiterated how Galaxy will strengthen extension agent and create opportunities for leadership. He also commended extension agents that will be attending. Cristin and Karen represented our FCS group with the Dean and Ag Econ. Brian feels positive about the relationship with Ag Econ, and the expectations of the position. If we don't get what we need but let's not let it fester. If we start working in the very beginning this will promote a good partnership. The job will be advertised in the Spring for the Family Financial Management Specialist. He hopes the position will remain in Liberal Arts. Hopefully we can get the position as an Associate Specialist. Cristin and her team are putting a proposal together now. Dr. Jones is very supportive of this effort. Continue relationship with Liberal Arts and intertwine Consumer Sciences. Approach it with the mindset of "the squeaky wheel gets the grease". Brian agreed to represent what is said to him on a continual basis, but he has to be told about it.

Minutes VEA
FCS
Board
Meeting

Sprenger

Karen inquired as to how many agents will be on the Search Committee. We will have a person on the committee. This will be Cristin because of her chair experiences. If the Committee is larger we can advocate for greater representation. Other question is will the name of the position stay the same. Brian shared that it will.

As soon as it gets funded, the position will go out. It will be competitive. Alan and Ed are open communicators, so don't be afraid to voice your questions. Your professional association is another voice collectively.

Pegi's Report- Membership – Will share information from Leadership Academy at another. Working on Fall membership forms. Working with Brian Hairston. She will put thing separate for persons who are employees, students. She will submit to board as soon as completed. Karen wants to do something we the state night out at Galaxy.

Jane shared a date was set in March for VAFCS-VEAFCS Conference. We are revamping the Adult Nutrition Position back to this specialty. The FCS Extension Agents continue to grow. We are looking at the positions that continue to be shared. Two agents for two counties coming down the pike. Dr. Jones and District Directors are supportive of our programming. Brian commended FCS Extension Agents on job well done. He feels we have great programs we are able to carry forth. This has made it easier to communicate with stakeholders and city officials. Brian can be reached by cell phone.

Jeannie Mullens shared we are looking at doing in-service October 18. Be there at 6:00pm. Dr deboard and Dr. Garrett and Wellwater Media. There are canoe trips. Jeannie was going to do session on herbs. The auditorium will be reserved. Three Cabins will be reserved for lodging. Jeannie will explore a fun component for the training. Donna Daniel, Donna Meade, Dawn Barnes, Amanda will be on Committee. Karen Tanner and Karen Munden will do Entertainment. Brian suggested have Direct billing set up. We will conclude around 10:30am on Friday.

Jane went on committee information for VAFCS/VEAFCS conference. March 20-21. This will be held at the Virginia Beach Resort Center on Shore Drive. If you want to sign up to assist with the planning please do so now.

The accommodations are spacious this year so the sessions can be repeated. Jane needs help with the conference themes. She needs to know your suggestions by 8am, Thursday, August 29, 2013. Bike tours will be arranged. Depending on the membership that attend the conference will determine our profit margin as mentioned by Karen. \$85 they will honor it three days before and three days after.

The breakout sessions have been geared to FCS agents in the past. VAFCS – Karen mentioned that we need to keep our supporters. The FCS teachers can speak for us. Theme suggestions and/or topics for presenters or speakers. Jane said if you see something you were interested in. We do need people to assist with manning table and manage sessions where speakers are. Call Jane and let her know.

Awards- Donna Daniel

We have five awards last time. Donna is available to help you put in for an award. Karen asked Donna to make a presentation at our professional development conference. Donna gave out a handout "Awards At A glance" 2013 that helps describe the type of awards.

Treasurer's Report

Jeri gave a Treasurer's Report. PILD and Joint Extension Leadership conference. According to Karen we need to have the line items looked at. There should be a line item for each one separately. Karen asked Cristin to explain the ins and outs of the fund. Over the year the dividends have not been enough to cover costs this is why the request for the endowment should be considered. Cristin says there are two accounts where we need to know how much money is in them. We need to do something different at this time. We will form a committee with the help of Karen Tanner and Jill and revisit at the October 9, meeting. Bylaws will be reviewed by Karen and Jane and brought to the attention of the body in October. We can then see if anything needs to be changed. Jeanie will be the alternate for Twandra and for the Voting Delegate. Business Meeting for Southern Region and Public Affairs.

Jill- District Update- FCS will have a education booth at State Fair- October 3 – 10- 2pm

Debbie Sheffield-

Rebecca Davis-

September 27th- Food Preservation Training

Lanette gave a report- Doris Heath our new District Director was mentioned. Will hired FCS maybe in Nutrition. NNews October 1st having a canning workshop in Petersburg. Hampton Roads Saves and Central Virginia Saves. Crystal Barber hosting a MFV training in partnership with VSU.

Central Update:

Karen Tanner gave a report. Update from Dr. DeBoard. Project Lift is the new parenting outreach program. It will be used partnering with caregivers. This is for children ages 0- 5yrs. We hope to kick off by October. Things are still being finalized and you will hear more in October.

Is there a date for the next State ELC meeting. We need to be thinking of fund raising ideas for next year now. Southern Region needs a recorder. Volunteers are still needed for Galaxy.

Meeting adjourned at 2:25pm.

Public Affairs- Twandra shared most of the items have already been discussed. Each district is sponsoring some kind of van if you need to use this option.