

Virginia Extension Association of Family and Consumer Sciences  
September 5, 2014  
Albemarle Office Meeting Room  
Charlottesville, VA

Board Meeting Minutes

(Members Present: Jane Henderson, Karen Munden, Ian Pasquarelli, Kim Edmonds, Glenn Sturm and Linda Cole; By Phone: Jeannie Mullins and Jennifer Abel)

The meeting was called to order by Jane Henderson, president, at 10:47 a.m. and was followed by a welcome. There were no minutes from the last meeting (VESA) due to absence of secretary, Crystal Barber. Karen Munden gave a recap of the annual meeting held on May 21 at Smith Mountain Lake 4-H Educational Center. The following are the unofficial notes: Dr. Brian Calhoun addressed the group; Donna McBride made presentations to the NEAFCS winners (Karen Munden and Jennifer Abel); Twandra gave an overview of PILD (Professional Issues Leadership Development) Conference and Jeanne Mullins discussed the professional development and retreat at Massenatta scheduled for November; Election of officers took place with installation of officers conducted by Dr. Calhoun; ending with Karen introducing Dr. Larry Connatser, VSU Financial Resource Specialist.

Further discussion was on financial matters: Cristin Sprenger is member at large on the account due to her position as a registered agent. This information needs to be recorded in the Bylaws. She is to receive an invitation as a bonded agent to be part of the meetings. Glenn Sturm gave the treasurers' report as follow: contribution goal of \$800 to VEAFCFS; money from silent auction was \$280.00 to be added to scholarship fund; JCEP (Joint Council of Extension Professionals) and PILD have not requested reimbursement. There is \$7,000 in the money market fund. Glenn, Jane and Kay Burke are to have a conference call on group's assets and determine how Glen and Jane can have access the account for VEAFCFS. Jane stated this situation needs to be rectified this year. It was moved by Karen and second by Glenn that \$800 be given toward the 2015 VEAFCFS Conference expenses to pay our share. It was discussed whether more is needed and if participants fees need to be increased and to open it to childcare professionals along with teachers who participate to help keep registration low for students. Motion was carried after the discussion. The scholarship fund of \$1,118.31 is at Wells Fargo and investment of \$26,698.11 is in the Morgan Stanley Scholarship Fund. This information was presented in a June 16, 2014 note from Kay Burke. This information will be revisited in November at our fall retreat executive board budget meeting with more information obtained from Kay and Cristin. Then a discussion with the executive body will be held for any recommendations. Karen motioned and Kim second the motion to transfer profit of \$280.00 into the scholarship fund. The group approved.

Jeanne shared information that Ian distributed for the retreat and asked if association can sponsor teatime and pay for alumni, retirees and former agents in the area. Further information is being referred to Becky Sheffield. Jeanne is checking on goody packages with Nancy Bock. Karen asked that Jeanne include the executive board meeting on the schedule. Ian discussed the following: retreat dates, Nov. 5-7; executive board meeting to be held Friday a.m. with awards; Wednesday is activity night and he welcome your ideas; contact former agents and retirees for the tea-time and mail those names and emails to Becky Sheffield at [rebes13@exchange.vt.edu](mailto:rebes13@exchange.vt.edu); bring door prizes; decide on your choice for field trip from list and send other ideas to Becky. Karen asked whether there would be a Centennial Celebration and Jeanne suggested a Fashion show through the years, a costume ball.

Jane mentioned NEAFCS Conference (September 15-18) and need volunteers to set up booth; interested individuals should contact [roxannerRagona@aafcs.org](mailto:roxannerRagona@aafcs.org). Donna Daniel did not have a report from NEAFCS awards at this time but there is a deadline for dues on December 31. Jennifer and Karen are receiving an award as well as Renee Boyer and the Food Safety Team. Jennifer, vice president public affairs will attend conference and will need coverage for sessions. Pegi, Vice President VAFCS public affairs, is co-promoting the event in working with Lauren. Jane encouraged the organization to work closely with the national association to have more cohesiveness. Jane mentioned that a speaker is needed for VEAFCFS Conference in March and that a theme has not been selected. Member resources position in VEAFCFS is vacant and need to be filled. Jane will send out a mass email on position. VCE Day at the State Fair of Virginia is September 28 with state association materials to be displayed.

Ian reported on Northern District and elaborated on the email we received and added that April Payne, Spotsylvania, is the new agent. He also reported for Donna Meade in her absence that SW District has two new FCS agents, Emily Pomfrey, food and nutrition (Wise County) and Jenny Davis, (Dickenson County). Kim reported for SE District that one agent, Donna McBride, retired to take care of a family member. Her position is being advertised. Also mentioned were Caitlin Miller, local food systems, (Prince Edward) and Carol Haynes, Nutrition Outreach Instructor, (Franklin County).

Jennifer mentioned that the national initiative of Consumer Financial Protection Bureau-Your Money, Your Goals for case managers in Social Services is geared toward low income audiences. Two agents, Karen M. and Katrina, will receive training in the new tool kit curriculum by Susan Shockey. Others who are interested can download the curriculum and evaluation from [consumerfinancial.gov](http://consumerfinancial.gov) for tool kit and can still send in their numbers and evaluation for impacts.

Jane reminded agents to send her upcoming event notices, newsletters and articles to post and send on to other counties. She also encouraged the group to use the calendar on the VCE VT page. Karen mentioned previous ideas for fund raising and Jane will send out request for ideas, a signature event. Kim asked for the status of the review committee for reinstating each vice president committee with president adjunct such as for fundraising.

Committee meeting will be held at the November Retreat in Massanetta Springs, Harrisonburg, VA, November 6 at 6:00 p.m. The announcement was made that VCE Winter Conference will be held at VT, March 3-5, 2015, Feb. 2-4 2016 and Feb. 7-9, 2017.

Jane thanked the board and meeting adjourned at 12:45 p.m.

Submitted,

Linda Cole  
VEAFCS Secretary