

# **VEAFCS**

## **Meeting Minutes**

November 9, 2012

### **I. Call to order**

Karen Munden called to order the regular meeting of the **VEAFCS board members at 10:00 A.M. on November 9, 2012 in Albemarle Extension Office.**

### **II. Roll call**

Assistant Secretary conducted a roll call. The following persons were present: Dawn Barnes - Floyd, Karen Tanner- Amherst, Donna Meade - Russell, Donna Daniel- Lunenburg, Jane Henderson-Amelia, Lanette Kelly - Newport News, Twandra Lomax-Brown - Richmond City, Amanda Wingfield - Patrick, Jeannie Mullins – Lee- Lee and Scott, Katrina Kirby - Petersburg, Karen Munden -VA Beach, Lawanda Wright – King George, and Jill Garth - Orange. Katrina Kirby was appointed as the Assistant Secretary  
Karen Munden welcomed Dr. Edwin Jones and pinned with a NEAFCS pin as honorary member of VEAFCs.

### **III. Approval of minutes from last meeting**

Dawn Barnes read the minutes from the last meeting. The last meeting was during the VESA conference. The minutes were approved as read.

### **IV. Open issues**

- a) Encouraged members to join professional organizations and stay active. Being a part of professional organizations is a great networking tool.
- b) VA FCS Agent numbers are low compared to other states; however we are in a rebuilding process.
- c) NEAFCS toolkits put together for group. Karen asked members to please bring back each time and continue to add information as necessary.
- d) Open discussion about who to invite as new members.

### **V. New business**

- a) Karen Munden reviewed NEAFCS Mission and Creed. Karen also discussed and reviewed the members' organization and responsibility toolkit.
- b) NEAFCS Dues are due by December 31, 2012. Complete online application at [neafcs.org](http://neafcs.org), print and send to Melissa Chase. Please send dues to Brian Hairston. \*\*\*If you cannot get on the "Member Only" site then you are not registered member.
- c) Review of individual roles:
  1. Member resources - Lawanda Wright will send instructions on the process to join NEAFCS and VEAFCs organization and put together a welcome kit with Jane and Karen's help for new FCS

employees. Lawanda will also need to gather list of lifelong members and retirees.

2. Professional Development- Jeannie Mullins. Send emails regarding personal development to Jeannie and she will send them to the membership. Jeannie will check on a couple locations and available for VEAFCs 2013 retreat. She will send information to the board December 31, 2012. Once date is scheduled, Karen will speak with VA Tech to eliminate possible scheduling conflict with other trainings.
  3. Public Affairs- Twandra Lomax-Brown. Twandra will participate in PILD. PILD will be held in Alexandria, VA. Twandra should receive a Scholarship from NEAFCS to help with cost of attending the conference. Scholarship information online. PILD is open to all members to attend, if interested speak with Karen. There might be funds available to help with cost of attending conference, but no guarantees.
  4. Awards - Donna Daniel. Donna stated dues need to be paid by December 31, 2012 in order to apply for National Award. Awards are due to the National by February 15, 2013. All materials should be submitted to Donna no later than February 1, 2013. Materials should be submitted in a binder and emailed to her as well, instructions online at [ddaniel@vt.edu](mailto:ddaniel@vt.edu). Submission will be reviewed by Donna and Dr. Calhoun. If Dr. Calhoun is unable to assist Donna, Jane Henderson will help review applications. If there is a tie Karen Munden will make the final decision. Everyone is encouraged to apply for a national reward.
  5. District Representatives - Lanette Kelly, Donna Meade, Jill Garth, and Amanda Wingfield. These ladies are the liaison between the board and membership. Their roles are to ensure that FCS Agents are informed with current information and will inform board of what's going on in the district. They will help to recruit new members for committees.
  6. State FCS ELC Representative - Karen Tanner. Karen will help to keep FCS ELC informed of current FCS issues.
- d) Melissa Chase gave Karen Munden Treasure's report. The report was given by Karen. Treasure's Report was not approved and will be approve during next meeting.
- e) Galaxy IV Conference information given out by Karen and she discussed the benefits of attending the conference. Galaxy IV will be held in Pittsburg, September 15 to 19.

## **VI. Floor was open for discussion**

- Donna gave Kudo's to group.

- Jane went over VAFCS – VEAFCFS conference. Joint conference is scheduled for April 19 to 20<sup>th</sup> in Richmond, VA. Dawn Barnes stated that VEAFCFS will receive a percentage of the profit based on the number of VEAFCFS attending the conference.
- Dates to remember- PILD February 6, 2013, VAFCS Richmond February 13, 2013, VAFCS Teleconference June 12, 2013

## **VII. 2013 Meeting's**

### **DATES:**

**April 19, 2013 -Richmond Marriot West**  
**May 13-15, 2013- VESA Morning meeting**  
**August 16, 2013- Will be finalizing Oct. Date**  
**October (Retreat) 2013- TBD**

## **VIII. Adjournment**

**Karen Munden** adjourned the meeting at 1:00 pm.  
Minutes submitted by: Katrina Kirby