

RULES GOVERNING ASSOCIATION

Virginia Extension Association of Family and Consumer Sciences

Virginia Affiliate of the National Extension Association

of Family and Consumer Sciences

Revised May 24, 2006

I. Committees

The Association Standing Committees are Member Resources, Public Affairs, Awards and Recognition, Professional Development, Bylaws, Finance and Nominating.

1. For better functioning, there should be a vice president or committee chairman who will appoint a co-chairman for each committee as needed. Committee members will serve for two years.
2. The Vice President or chairman should maintain an up-to-date file of the yearly reports and pass them on to his or her successor.
3. The Vice President, in consultation with their committees, will each develop a plan of action. The plan of action will be posted on the web site.
4. Stationary: The stationary wording will be "NEAFCS – National Extension Association of Family and Consumer Sciences – Virginia Affiliate." No letter of Association business is to be sent with franked envelopes or Extension Stationary.
5. Outgoing officers transfer records to incoming officers immediately upon leaving office.

II. Awards and Recognition

1. The number of DSA and Continuing Excellence recipients recommended yearly is based on paid membership as of February 1.
2. The Association will follow all rules and regulations established by NEAFCS pertaining to Awards and Recognition.
3. An Outstanding Team Award will be given annually if entries merit it.
4. An Advocate Award will be given annually if entries merit it.

III. Member Resources

1. Eligible Extension Employees are invited to join VEAFCFS and NEAFCS.

2. Out-of-State Transfer: A member of good standing of another Association will be given membership in the Virginia Affiliate until December 31 of the current year, since they are already members of the National Association.
3. Re-employed agents must pay dues upon employment.
4. A newsletter will be posted on the web site to inform members of association business.
5. Any former Extension employee who has been a member of NEAFCS for at least 10 years will be granted Life Membership upon payment of a one-time fee to the Association (NEAFCS).
6. Notices of deaths, sickness, marriage, births, etc. should be channeled by the District Contact Person to the Vice President – Member Resources.

IV. District Contact Persons

1. District Contact Persons from the South West, Central, and North East districts will be elected in odd years; District Contact persons from South East, Northern, and North West will be elected in even years. Terms begin July 1 of the year elected.

V. Delegates for National Meeting

1. The President and President-Elect will be two of the voting delegates and the balance of eligible voting delegates, determined by membership, and an equal number of alternates will be elected for a two-year term.
2. Criteria for nomination of voting delegates:
 - a. A paid member of VEAFCs and NEAFCS.
 - b. Attended three National Meetings, agreed to serve for two consecutive years and also meet some of the following:
 - i. Served as a State Officer.
 - ii. Served as a State Committee Member or Committee Chairman.
 - iii. Served as a National Committee Member or Committee Chairman.
 - c. Expectations while attending the National Meeting:
 - i. Attend Open Forum for membership and voting delegates.
 - ii. Attend Regional and Annual Business Meetings.

- d. Election of voting delegates:
 - i. Contact voting delegates selected by districts. If willing to serve for two years, they will be nominated as voting delegates for election.
 - ii. The persons receiving the most votes would serve as voting delegates. The others would be the alternates, descending in order according to the number of votes.