

Virginia Cooperative Extension and Virginia 4-H Emergency Relief Fund Application

In times of crisis, it is paramount that emergency resources be deployed to the people who need them when they need them the most. Virginia Cooperative Extension stands ready to meet the needs of the community in times of uncertainty.

*Submit one-page application using the outline below to Nicole Martin, martinn@vt.edu. Applications will be reviewed on a monthly basis and awarded based on need and availability of funds. All **applications received by the 15th of the month** will be reviewed and applicant(s) will be notified of the **funding decision by the 1st of the month**.*

I am submitting an application for up to \$500 of funding for (please check one):

Virginia Cooperative Extension Emergency Relief Fund

The Virginia Cooperative Extension Emergency Relief Fund will support communities across the Commonwealth by providing swift responses to emergency needs.

Virginia 4-H Emergency Fund

The Virginia 4-H Emergency Fund will support youth in Virginia communities, with or without Internet access, to ensure access to the necessary resources and meaningful learning opportunities as the crisis continues.

Outline for one-page application:

1. Faculty/staff name(s):
2. Unit(s):
3. VCE/4-H Foundation Account Name (where the award will be transferred if selected):
4. Name of the proposed project:
5. Narrative outlining the proposed project:
Include need, implementation plans, proposed partners, target audience, any funds that will be leveraged, anticipated outcomes, and a proposed evaluation plan).
6. Please explain how these funds will be used to meet the immediate emergency-related community needs (implementation should be within 60 days of receipt of funding).

If my Emergency Relief Fund project is selected to receive an award, I/we acknowledge the deliverables listed above and will submit a report, no longer than one-page, identifying the outcomes of the award within 30 days of completion of the project. Please sign and date.

_____ Signature	_____ Date	_____ Signature	_____ Date
_____ Signature	_____ Date	_____ Signature	_____ Date