

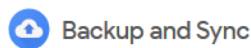
Google Drive Sync

Backup and Sync, File Stream

Introduction

Google Drive Sync has been retired as of 5/12/2018. It has been replaced with two different products: Backup and Sync and Google Filestream.

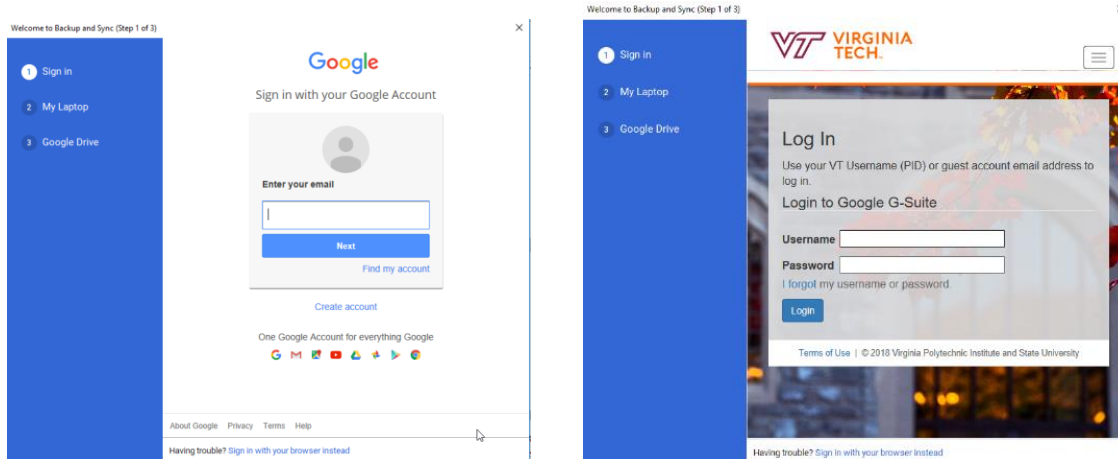
Install Instructions



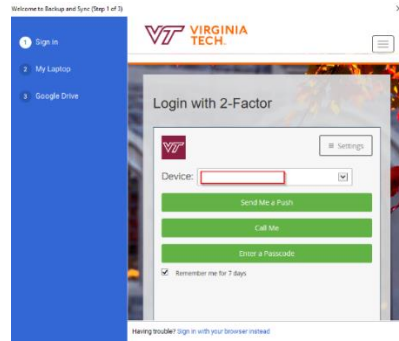
Back up files from your computer, camera, or SD cards to the cloud. Find your files on any device or computer using Google Drive, and see your photos in Google Photos.

Install Backup and Sync

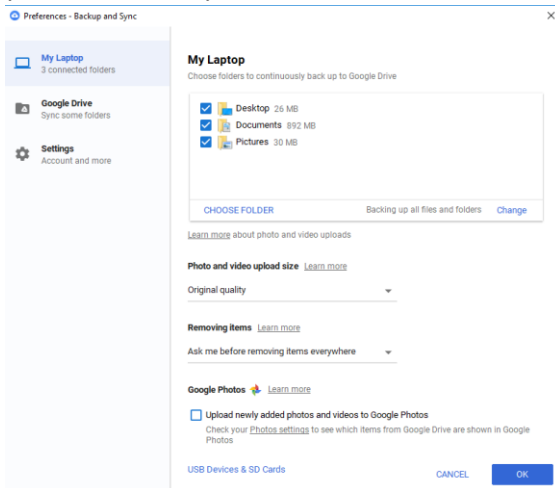
1. On your computer, follow the installation instructions in to Backup and Sync Download. Find the Backup and sync Download button. Accept and Download the file. You will see installbackupandsync.exe at the bottom of your screen or in a popup.
2. Click run and it will install
3. Enter your VT email address and click Next
4. Enter your PID and PID Password



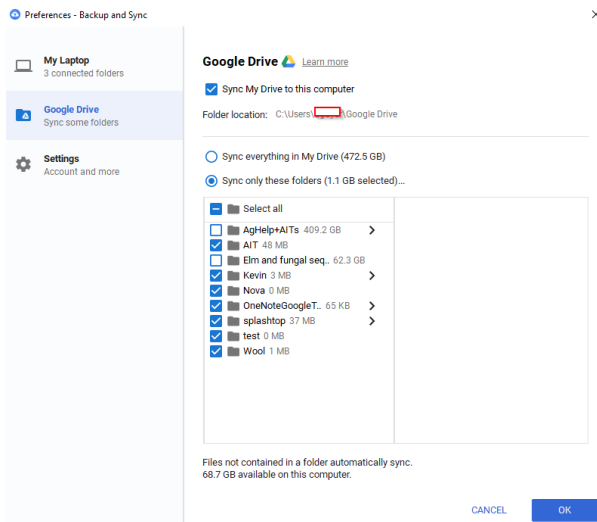
5. You will need to complete your 2-factor login



6. It will then allow you to choose what files you want to back up to the server as a backup. When you are finished you can click on the next item in the list “Google Drive”



7. It is going to show you your folder location and allow you to choose if you want to sync your whole google drive to your machine or just specific files. Once you complete click the “OK” button and you are setup.



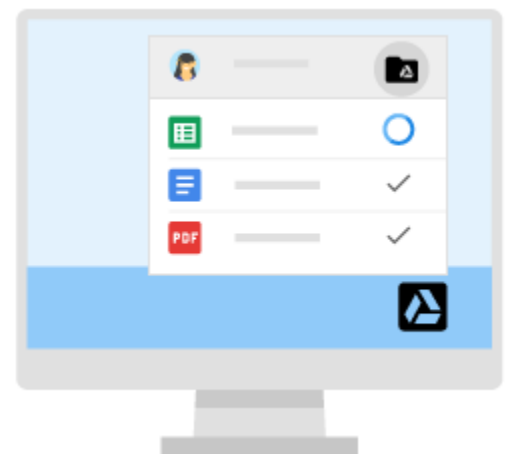


A new way to access all of your Google Drive files on demand, directly from your Mac or PC, without using up all of your disk space.

Install Drive File Stream:

1. On your computer, follow the installation instructions in the [Drive Help Center](#). You'll then see Drive File Stream *drive_file_stream* at the bottom right on Windows or at the top right on Mac.
2. Click Drive File Stream *drive_file_stream*.
3. Click Open Google Drive Folder *folder_mydrive* to access your Drive files and folders.

When you install Drive File Stream on your computer, it creates a drive in Microsoft® Windows® Explorer or a device in Apple® Mac® Finder® named **Google Drive**. All your Drive files appear here.



Move files to a folder:

1. Decide which files you want to store in Drive.
2. (Optional) Organize the files in folders the way you want them to appear in Drive.
3. Click Drive File Stream *drive_file_stream*.
4. Click Open Google Drive Folder *folder_mydrive*.
5. Move the files and folders into a folder. From now on, these files exist in the Drive folder and are synchronized with other devices that also have Drive installed.

If your internet connection breaks or you need to go offline in the middle of a sync, Drive File Stream picks up where it left off when you're back online.

