

# ALL STAR NOMINATION PROCESS

(Revised Oct. 2013)

for 4-H Members, 4-H Leaders, and Extension Personnel (Honorary)

See All Star Bylaws for details

Asterisks (\*) indicate mandatory dates; other dates are suggested

## UNIT STAFF CONTACT – September - October

1. List potentially eligible 4-Hers and eligible leaders
2. Print forms and share with eligible 4-Hers
3. Schedule a meeting with All Stars in the Unit

## UNIT STAFF CONTACT - by November 1\*

1. Prepare Unit Recommendation Summary Sheet
2. Forward nominations and summary to District Extension Contact.

## DISTRICT EXTENSION ALL STAR CONTACT - by November 11

1. Submit nominations to District Membership Committee (District Officers and the District Extension Contact)
2. Assist District Membership Committee

## DISTRICT EXTENSION ALL STAR CONTACT - by December 1\*

1. Review work of the District Committee for accuracy
2. Prepare district summary of accepted nominees, alphabetized by units; list six leaders separately.
3. Send district summary, unit summary sheets, nomination forms, names of agents, and supporting letters to State Membership Committee (107 Hutcheson Hall)

## STATE MEMBERSHIP COMMITTEE - by January 1

1. Review district nominees; refer any disparity back to District Membership Committee for resolution.
2. A maximum of 27 adult leaders will be selected for membership. The state membership committee will select 4 from each district and may select nominees at-large from any district to fulfill the maximum.
3. Include two (2) District/State Staff /Specialist nominees from the State 4-H Office.
4. Prepare ballots.

## February

1. Attend Mid-Winter Conference and bring nomination forms
2. Prepare list of accepted nominees' names, addresses, and emails (using the template provided by the Treasurer) for the Big Chief, Treasurer, and Ceremonial Committee.

## All Star Tapping Ceremony during State 4-H Congress

1. Initiation of those accepted who paid initiation fee and are present at the All Star Tapping Ceremony during State 4-H Congress.

## UNIT ALL STARS AND UNIT STAFF CONTACT JOINTLY - by October 24

1. Collect nomination forms for all potential candidates; check for accuracy and completeness.
2. Hold joint meeting to:
  - Review nominations.
  - Vote. (Majority vote of All Stars required on each member nominee meeting point qualifications.)
  - Select up to three leader nominees per unit.
3. Three All Stars, present, and the Unit Staff Contact sign forms of accepted nominees.

## DISTRICT MEMBERSHIP COMMITTEE - by November 24\*

1. Review unit nominations for accuracy.
2. Write letter to Unit Staff Contact for member nominations not accepted and return nomination form stating reason for rejection by December 30; send copy of letter to Big Chief.
3. Correct Unit Summary Sheets by striking out those not accepted.
4. Select up to four (4) leader nominees to be placed on the state ballot. Any additional nominees shall be submitted to the state membership committee on a ranked list.
5. Chair person signs accepted nomination forms.
6. Return accepted forms and summary sheets to District Extension Contact.
7. Submit a ranked list of unit Extension staff to be considered **for Honorary membership** (Bylaws, Article I, Section 4)

By December 1\* All Star Extension Advisor sends District/ State Staff/Specialist nominees to State Membership Committee.

## ALL STAR MEMBERS – February

Vote on members and Honorary nominees at Midwinter Conference

## BIG CHIEF - by April 1

1. Notify accepted nominees by letter with information on initiation fee, ceremony date and time, etc. Acceptance should be made by **May 1**.