



Virginia 4-H Shooting Education Ambassador Fact Sheet 2019

Application Deadline – Monday, September 9th, 2019

All applicants will be notified by Wednesday, September 11, 2019 as to whether or not they have been selected for an interview. Interviews will take place on Saturday, September 14, 2019 in conjunction with the Virginia 4-H State Shoot at Holiday Lake 4-H Educational Center.

A completed application contains: Application, Questionnaire, Discussion, Certification Form, Signed Job Description, Resume, Three completed Reference Forms (confidential; must be submitted in signed, sealed envelopes)

Questions?

Contact Mandi Dolan by:

Email: mandi@vt.edu

Phone: 434-432-7770 or 434-713-8266

Mailing Address: 19783 U.S. Highway 29 South, Suite C, Chattam, VA 24531

Overview and Expectations

Virginia 4-H Shooting Education Ambassador Program

The Virginia 4-H Shooting Education Ambassador Program offers teens the opportunity to demonstrate and build upon their skills in citizenship, leadership, and public speaking as they travel around Virginia serving as advocates and spokespersons for 4-H Shooting Education. The function of this group is to help build the shooting education program in Virginia and to help its members increase their knowledge of the sport.

This is a service organization for which it is an honor to be chosen and is only as strong as its participants. General expectations of the Ambassador program include, but are not limited to the following. Ambassadors must:

- be 14 years of age, but not over the age of 19 as of January 1, 2019 (may finish term past 19th birthday)
- have a GPA of 2.5 or higher
- be enrolled in 4-H and actively participating in a 4-H Shooting Education Program for at least 1 year (preferred)
- attend and actively engage in the events as designated on the Ambassador schedule. Note: Limited funds may be available to offset much of the costs. However, Ambassadors may have to bear the total cost of these trainings (meals, lodging, travel, etc.).
- serve a two-year term (renewable if selected)
- be willing and able to take limited time off from school (three to five days per school year)
- be aware that only a limited number of teens from across the state will be selected to serve as Ambassadors
- **If selected: Pay a \$100 acceptance fee to cover programmatic resources (make checks payable to "Treasurer, Virginia Tech" and include "Shooting Ambassadors" in the memo).**

****See application for additional information and expectations****



Tentative Program & Opportunity Dates for 2019-2020

** = Mandatory

Date:	Description:	Location:
September 9th, 2019	Applications due	Holiday Lake 4-H Center
**September 14th, 2019	Selected applicants will interview at the Virginia 4-H State Shoot	Holiday Lake 4-H Center
October 18th - 20th, 2019	Instructor Training Weekend	Holiday Lake 4-H Center
**October 25th - 27th, 2019	Training in conjunction with 4-H Symposium	Sheraton Hotel and Conference Center, Roanoke
**January 3rd - 5th, 2020	Ambassador Training in conjunction with the State 4-H Shooting Education Council meeting	Skelton 4-H Center
February 22nd, 2020	Mid-Atlantic Bowhunters Safari Club International Fundraiser Banquet	River Creek Club, Leesburg
**March 13th - 15th, 2020	Virginia Spring Air	Skelton 4-H Center
March 28th - April 2nd, 2020	National 4-H Conference	Chevy Chase, Maryland
April 3rd - 5th, 2020	Instructor Training Weekend	Holiday Lake 4-H Center
April	State 4-H Shooting Education Council meeting	TBD
May 1st - 3rd, 2020	Spring Training Weekend	TBD
July	Potential for National 4-H Teen Leadership Institute	TBD
July	State 4H Shooting Education Council	TBD
August	Virginia 4-H Shooting Education Camp	Holiday Lake 4-H Center
**September	State 4-H Shoot	Holiday Lake 4-H Center

This schedule is TENTATIVE and subject to change. Additional events may be added as they arise.



Application

Virginia 4-H Shooting Education Ambassador Program

APPLICANT NAME (LAST, FIRST, MIDDLE INITIAL)		AGE:	BIRTHDAY (MM/DD/YYYY):
ADDRESS:	CITY:	STATE:	ZIP:
APPLICANT EMAIL:		APPLICANT CELL:	
PARENT NAME:	PARENT EMAIL:	PARENT CELL:	
PARENT NAME:	PARENT EMAIL:	PARENT CELL:	
UNIT (COUNTY OR CITY):		4-H CLUB NAME:	
SCHOOL NAME:		YEAR IN SCHOOL:	GPA:
MONTH AND YEAR OF HIGH SCHOOL GRADUATION:	YEARS IN 4-H:	SHIRT SIZE T-SHIRT: POLO: BUTTON_UP::	

Polo shirts and button-ups can come in different styles/cuts. Please insert size needed:

Men's	or	Woman's	
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Please complete the following based on your experience and documentation:

Discipline:	Numbers of Years In:	Portfolio Completed: (Check if yes)
Air Pistol		
Air Rifle		
Archery		
Muzzleloading		
Shotgun		



Smallbore Pistol		
Smallbore Rifle		
BB		
Public Speaking/Presentation		N/A

Questionnaire

The following is a list of questions about your certifications, 4-H shooting activities, other 4-H activities, and community and school involvement. Fill out to the best of your ability. You may not have activities to list under each question. Be sure to include your experiences in citizenship, leadership, and public speaking. Examples include but are not limited to: shooting experience (camps, competitions, training), school activities (clubs, sports), church activities, civic activities, community service, etc.

List all shooting certifications Held (4-H or NRA): _____

Other certifications held (ex. Lifeguard, First Aid, CPR): _____

Participation in competitive events in the 4-H Shooting Education Program: (Example: State 4H Shotgun Championship – 2017, 2018, NE/SE District Shoot – 2017, air pistol, AP silhouettes)

Participation in competitive **non 4-H** shooting events: (Example: American Legion Air Rifle – 2017) _____

Offices, committee positions, or leadership roles held in 4-H Clubs:

Offices, committee positions, or leadership roles held in **non 4-H** Clubs/Groups:



List any honors or awards you have received (4-H and other):

Discussion

Please answer the following questions.

You may add additional pages if necessary, but please keep your answers brief.

What has 4-H taught me?

How has 4-H helped me?

How can I promote the Virginia 4-H Shooting Education Program?



Certification Form Virginia 4-H Shooting Education Ambassador Program

ALL SIGNATURES MUST BE ACQUIRED PRIOR TO APPLICATION SUBMISSION

I have reviewed the "Virginia 4-H Shooting Education Ambassador Program Description and Information" document and I am willing to make the Ambassador Program a priority and devote the time required. I will be active in my club and county 4-H program as well as maintain an acceptable academic standard in school during my service as a Virginia 4-H Shooting Sport Ambassador. Further, I am willing to conduct myself in the highest standards expected of a Teen Ambassador. I recognize that failure to meet these standards may result in dismissal from the Virginia 4-H Shooting Education Ambassador program.

Applicant's Signature: _____
Date: _____

We (I) understand that our (my) son/daughter wishes to serve as a Virginia 4-H Shooting Education Ambassador. We (I) will support him/her in fulfilling the responsibilities should he/she be selected. We (I) understand that this is both a time and a financial commitment. I understand that there will be training weekends and costs of meals and lodging. Financial costs will be kept as low as possible. The program offsets costs whenever possible.

Parent/Guardian Signature: _____
Date: _____

Parent/Guardian Signature: _____
Date : _____

We certify that the above named 4-H'er is enrolled, active, and in good standing in our 4-H shooting education club and county 4-H program. We support his/her application for the position of Virginia 4-H Shooting Education Ambassador.

4-H Club Leader Signature: _____
Date: _____

Extension Agent Signature: _____
Date: _____



Virginia 4-H Shooting Education Ambassador Job Description

Once selected, Virginia 4-H Shooting Education Ambassadors are expected to participate fully in the following requirements

- Represent 4-H and specifically 4-H Shooting Sports for public relations purposes at special events; at donor/supporter functions and with the general public, peer groups, 4-H groups, community service groups, schools and media contacts.
- Serve as spokespersons for the VA 4-H Shooting Sports program in their District and State - helping to make 4-H Shooting Sports programs more visible.
- Further develop their skills in leadership, public presentation, citizenship, community service, public relations and team building.
- Assist in maintaining relations with 4-H Faculty and Cooperative Extension Administrators as well as past, present and future program donors and supporters.
- Continue and expand their involvement in 4-H Shooting Sports beyond the shooting skills and competitive levels.
- Stay actively connected with the 4-H Shooting Sports program as they enter their collegiate years and further into adulthood.
- Serve to support the 4-H program through public relations.
- Function as a positive role model for youth in Virginia.
- Abide by Virginia 4-H Code of Conduct both during and outside of 4-H events.
- Continually strive for improvement by serving as an agent of change.
- Promote inclusion and respect for diversity across 4-H.
- Utilize skills and knowledge gained through 4-H to engage youth in educational activities.
- Proactively engage in youth-adult partnerships.
- **Be prompt in communication with advisors by date requested.**
- **Attend Ambassador events. Absences must be accompanied by valid excuse.**
- Be responsible for providing or arranging personal transportation to all activities and events.
- Adhere to the official dress code.
- Serve as a liaison between Virginia 4-H Shooting Education members and Virginia 4-H Shooting Education Council.
- Submit Quarterly Activity Report within designated time frame.
- Demonstrate mature and appropriate behavior at all times.

Ambassador Print: _____ Date: _____

Ambassador Signature: _____ Date: _____

Parent Print: _____ Date: _____

Parent Signature: _____ Date: _____



*Virginia 4-H Shooting Education Ambassador
Reference Form*

Applicant's Name: _____

Reference Name: _____ Phone: _____

Address: _____

How long have you known this applicant? _____

In what capacity have you known this applicant?

Please rate the applicant in the following areas

Area	Above Average	Average	Below average
Emotional maturity and judgment			
Leadership abilities			
Flexibility			
Communication skills			
Enthusiasm and energy			
Self-confidence			
Responsibility			
Respect for authority			
Respect for policies and procedures			
Trustworthiness			
Willingness to work with others			

Please offer any additional comments, which might prove to be helpful in the section process of the applicant (attachments are acceptable).

Completed references are confidential and MUST be returned to the applicant in a signed, sealed envelope prior to Monday, September 9, 2019.

Questions? Contact Mandi Dolan at mandi@vt.edu or 434.432.7770



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The following is a template for a resume. Please use this as a basic guideline to help you create your own, personal and creative resume to submit with your application.

John Doe		
1234 Lakeview Place • Heartland, California 95678 • 315-267-9876 • john.doe@email.com		
Objective		
One sentence stating the reason of the resume. (Ex: To obtain the part time position of floral clerk at Flowers and More Floral Shop.)		
Education		
Heartland High School, Heartland, California	GPA: 3.5	September 2005-June 2009
Lakeview Elementary School, Heartland California		September 1996-June 2005
Work Experience/Activities		
Heartland 4-H Club		September 2000-Present
<ul style="list-style-type: none">• Active in sheep, cooking, leadership, and citizenship projects.• Attended 4-H California Focus<ul style="list-style-type: none">• Gained skills in presentations, communication, responsibility, and teaching others.		
Pop Warner Football		June 2000-November 2005
<ul style="list-style-type: none">• Gained skills in teamwork, responsibility, and dependability in a team sport.• Learned importance of practice and mentally preparing for every game.<ul style="list-style-type: none">• Voted "Most Dependable Player" in 2004.		
Leadership		
Heartland 4-H Club		
Vice President		2007-2008
Reporter		2006-2007
Sergeant-At-Arms		2004-2005
Sheep Project Teen Leader		2004-2005
Cooking Project Junior Leader		2003-2004
Heartland High School—Associated Student Body		
Class of 2009 Treasurer		
Community Service		
Toys for Tots—donated, collected, and sorted toys; 2005-present		
Heartland 4-H Canned Food Drive—donated canned food to Food Bank; 2000-2009		
Skills		
Proficient in Microsoft Office Programs: Word, Excel, and PowerPoint		
References		
Available upon request		

Tips:

One inch margins on all edges.

Appropriate font and size.

Suggested fonts: Times New Roman, Garamond, Arial

Sizes: Name: 14 or 16, Headings: 12 bold or 14, Text: 12 or 10

Your name should be the largest type on the page.

Include experience and activity dates and order beginning with the most recent.

Experiences, Activities, Leadership, and Community Service are all a very important part of you. List skills learned in activities or work experience. Every leadership role or participation is important.

While in school, education comes first. After your first full time position, experience comes over education.

Unless asked for, references can be left off or labeled as "Available upon request."