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**Workshop Proposals**

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The Southeast District Adult 4-H Volunteer Leaders invite you to submit a proposal to conduct a workshop on Saturday or Sunday at the 2019 Virginia Association of Adult 4-H Volunteer Leaders’ Spring Conference. Workshops can showcase unit projects, provide training, support the 4-H club program, and/or enhance leadership development. Collaboration between 4-H agents and volunteers is strongly encouraged.

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| --- | --- | --- |
| **Session Title:** |  | |
| **Speaker(s) name, mailing address, email, and phone:** |  | |
| **Speaker(s) biography (e.g., current position, experience, education):** |  | |
| **Session Overview (2-3 sentences to describe your workshop):** |  | |
| **Measurable Objectives (at the end of your workshop, participants should be able to…):** |  | |
| **Target Audience (volunteers, agents, etc.):** | □ | |
| **Audience Experience Level:** | □ **Beginner** | **Intermediate** □ **Advanced** |
| **Max Number of Participants:** | □  □ | |
| **Length of Workshop:** | **50 minutes** | **100 minutes**  □  □ |
| **Day of Workshop Preference:** | □ **Saturday** | **Sunday No Preference** |
| **Equipment Needed (laptops not**  **provided):** | * **Flipchart** □ **LCD Projector** □ **Projection Screen** * **Other:** | |
| **Room Set-up (theater style, tables and chairs, etc.):** |  | |
| **Other Information that conference organizers should know:** |  | |

**Please return by Feb 13, 2019 to:**

**Kari Abbott,** [**kabbott@vt.edu**](mailto:kabbott@vt.edu)



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If you are a person with a disability and desire any assistive devices, services or other accommodations to participate in this activity, please contact Tara Brent at (804) 580-5694 during business hours of 9 a.m. and 5 p.m. to discuss accommodations at least five days prior to the event. TDD number is (800) 828-1120.