**CONFERENCE REGISTRATION FORM**

**Virginia Association of Adult 4-H Volunteer Leaders
2019 Spring Conference**

**March 30-31, 2019**

***“Celebrate the Past, Embrace the Future”***

**Williamsburg Woodlands Hotel & Suites**

**105 Visitor Center Drive, Williamsburg, VA 23185**

**For Reservations Call (800) 261-9530 Room Rates: $108 per night plus tax**

**Ask for reservations for the “VA Assoc of Adult 4-H Volunteer Leaders”**

**February 27, 2019 – deadline for hotel room at Conference discounted rate**

**Conference Registration form must be postmarked by March 4, 2019 to avoid the $15 late fee.**

Name: Phone: (with area code)

Address:

City/State: Zip:

County/City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ District: \_\_\_\_\_\_\_\_\_ E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Participant Status:**

🞏 4-H Volunteer 🞏 Extension Agent 🞏 District/State Staff

🞏 Unit Representative 🞏 Program Assistant 🞏 VA Adult 4-H Volunteer Leader’s Association

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

🞏 Check here if you **do not** wish your name, address, phone number and email address placed in the conference registration list, which will be given to each attendee at registration.

**Full Conference Registration for each registered participant = $70.00. Includes all workshops and two meals (Saturday buffet lunch and plated dinner); does NOT include lodging. All breakfast meals are included with the hotel room.**

**Breakfast included with lodging.**

**Conference Fees:**

🞏 Full Registration= $70  **-** with this registration please pick one plated dinner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ Braised Beef Steak \_\_\_\_\_\_ Mustard Glazed Smithfield Pork Loin

 Caramelized Mushroom & onion gravy Dried Cherry cornbread custard, Roasted Vegetables

 Garlic Mashed Potatoes, Green Beans Carrots with Pan Gravy

🞏 Saturday night banquet only = $35.00 *(4-H Attire for everyone! Can be camp shirts for family members)*

🞏 **LATE FEE (postmarked after 3/4/19 on all or part of conference checked above) = $15.00**

***No refunds will be made after registration deadline!***

🞏 Spouses or children meal fee $55.00 (Lunch and Dinner). Does ***not*** include workshops. Spouses and

children wishing to attend workshops must pay the full registration fee of $70 and submit a separate form.

List meal only spouse/children names here with dinner choice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **TOTAL $**

**Make Check or Money Order payable to: “Southeast District 4-H Volunteers”**

**Mail this form with your payment to: Mary Bowman, Conference Registrar, VCE-Westmoreland, P.O. Box 8, Montross, VA 22520**

**There is a $50.00 fee for returned checks.**

**A duplicate registration form must be sent to Mary Bowman, Conference Registrar if the registration fee is being paid by HokieMart, agency account, or VTF account transfer.**

🞏 **Check if you have special dietary requirements or other accommodations needed. Please list:**

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If you are a person with a disability and desire any assistive devices, services or other accommodations to participate in this activity, please contact Tara Brent at (804) 580-5694 during business hours of 9 a.m. and 5 p.m. to discuss accommodations at least five days prior to the event. TDD number is (800) 828-1120.

**We will be holding a silent and live auction during the conference. Donations of items from each district are greatly appreciated for these events! Proceeds help support our Association.**

**For more information, including scholarship applications, visit:**

[**https://ext.vt.edu/4h-youth/volunteer-leaders.html**](https://ext.vt.edu/4h-youth/volunteer-leaders.html)**.**

**Workshop descriptions and full schedule will be posted by February 15, 2019.**