

**APPLICATION FOR HOSTING
4-H HORSEMANSHIP SKILLS EVALUATIONS**

Please complete and return to your District Horse Council

County: _____
Contact Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Day Phone: _____ E-mail Address: _____

Proposed Evaluation Date: _____ Alternate Date(s): _____
Proposed Evaluation Location: _____
Does your facility have an outdoor riding arena? _____ If yes, how many? _____
Indoor arena? _____
Adequate parking for trailers? _____
Stalls for participants? _____
Appropriate footing? _____
Appropriate fencing? _____
Safe warm-up area? _____
Restrooms? _____
Accessible water for horses? _____
Quick/easy access for rescue personnel? _____
Will you offer an official horse measurer? _____

Who will be your evaluator(s)? Please list name, county.

A. _____
B. _____
C. _____
D. _____

Maximum number of participants in this evaluation? _____
What is your volunteer source to manage this horsemanship skills evaluation? _____

Attach a tentative agenda for your event.

The following individuals will be required to pass Horsemanship Skills levels 1&2 in order to be eligible for the 2016 State 4-H Championship Horse & Pony Show:

- All **under-saddle** horse/rider combinations who have not previously attended the State 4-H Championship Horse & Pony Show. This includes:
 - 4-H Members who have not previously attended the state show
 - 4-H Members who *have* previously shown at the state level, but not with their current project horse.
- ****Please note: In the case of a substitution, the substituted horse must have also previously attended the state horse show or have already passed Horsemanship Skills levels 1&2 with that rider in order to be eligible for substitution.**

Following are the minimum requirements that must be met to be considered to host a 4H Horsemanship Skills Evaluation:

1. The evaluation must focus and provide testing on Skill Level 1 and Skill Level II. All 4-H members must complete these before testing can be considered for Skill Level III and Skill Level IV.
2. The evaluation must provide the opportunity for each rider and horse a safe contained area for the horse to be turned out with no halter.
3. The evaluation may include an opportunity for 4-H members to have their horses officially measured.
4. The evaluation must provide participants with feedback in the form of the official Horsemanship Skills Evaluation sheet. Sample evaluation sheets can be found on the State 4-H Horse Program website.
5. Event coordinators **MUST** send a completed form for evaluated riders electronically to Leona Ransdell at leonar@vt.edu within two (2) weeks following the event. *If this form is not received, youth are not eligible for the State 4-H Horse Show!* This form is available online on the State 4-H Horse Program website.
6. Evaluations must follow all VCE and VA 4-H Horse Program policies.
7. Evaluations must have signed equine waivers from all participants, evaluators, and helpers (adults and youth).
8. Applications for hosting 4-H Horsemanship Skills Evaluations will be posted on the State 4-H Horse website.
 - a. These forms must be completed and forwarded to your District Horse Council for evaluation approval.
 - b. Approved evaluation information will be sent to Leona Ransdell at leonar@vt.edu by the evaluation organizer so that it can be added to the 4-H Horse Program calendar.
9. Official Horsemanship Skills Evaluation forms must be ordered from your District Horse Council or the State 4-H Horse Program office at least one week prior to the evaluation date.
10. The cost of a Horsemanship Skills Evaluation to participating 4-H members should be determined by district horse councils as needed to cover expenses.
11. Two trained Horsemanship Skills Evaluators must be on-site for all evaluations.
12. Once completed, official Horsemanship Skills Evaluation forms should be distributed in the following order:
 - a. Evaluators should keep the first copy (white)
 - b. 4-H Members should keep the second copy (yellow)
 - c. Extension agents should be sent the third copy (pink)
 - d. 4-H Leaders should keep the fourth copy (gold)

All Horsemanship Skills Evaluations must be hosted prior to the State 4-H Horse Show entry deadline.