



4-H Online 2.0 Volunteer Levels and Types Tip Sheet

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Virginia State 4-H Office, State 4-H Online 2.0 Training Team

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Within the 4-H Online 2.0 system, we can define volunteer levels that correspond to our volunteer screening guidelines. Each adult that enrolls in 4-H will need to identify the volunteer type(s) that they are associated with. ***If at any point during the year, a volunteer role is added, please work with those volunteers to ensure they are enrolled as that particular type of volunteer and all of the screening requirements have been met.*** The list below will help to clarify the levels, requirements, and corresponding types that adults can choose within those levels.

LEVEL 1 – ONE-TIME/OCCASIONAL VOLUNTEER

Description: Adult volunteers that ***DO NOT*** have any supervisory responsibilities. These volunteers include, but are not limited to: parent volunteers, helpers, contest judges, teachers, collaborators, presenters, guest speakers, etc. Level 1 volunteers must **always** be under the supervision of an Extension faculty/staff member or a fully enrolled Level 2, 3, or 4 volunteer. **This level is for New or re-enrolling volunteers who do not have any supervisory responsibilities.**

Level 1 volunteers are required to complete the one time/occasional volunteer application, Standards of Behavior, and Adult Health History forms located within the 4-H Online 2.0 system.

VOLUNTEER TYPE: ACTIVITY VOLUNTEER

Associated Roles:

- *Episodic Event Volunteer*
 - Episodic Event Volunteers are those volunteers that will help with specific events that are being hosted with 4-H programming. These events could include, but are not limited to: 4-H Congress, Judging Contests, Hokie BugFest, 4-H Ag Days, Virginia Tech Science Festival, etc.
- *Episodic Activity Volunteer*
 - Episodic Activity Volunteers are those volunteers that will help with specific 4-H activities within a program. Episodic Activity Volunteers could include, but are not limited to: Reality Store, Kids Marketplace, etc.



LEVEL 2 – REGULAR VOLUNTEER

Description: Adult volunteers that work with vulnerable audiences, funds handling, and/or anyone with supervisory responsibilities, to include, but not limited to: Club Leaders, Master Volunteers, Specialty Club leaders, Coaches, etc.

Level 2 4-H volunteers are required to have background screenings every 3 years, application, interview, references, Standards of Behavior, and Adult Health History forms completed within the 4-H Online 2.0 system.

VOLUNTEER TYPE: ADULT CLUB VOLUNTEER

Associated Roles:

- *Master Volunteer**
 - Master Volunteers are those volunteers within one of Virginia Cooperative Extensions Master Volunteer programs, such as Master Gardeners, Master Naturalists, Master Food, etc. and work directly with youth in 4-H programming.
**Master Volunteers must follow requirements of their respective program area.*
- *4-H Club Leader*
 - A 4-H Club Leader is an organizational volunteer that works directly with youth in a particular 4-H club and provides direction for club activities, fund-raising activities, club recruitment, and development.
- *4-H Club Volunteer*
 - A 4-H Club Volunteer is a project volunteer for a specific club. This volunteer role will go along with the Specialty Volunteer Role under Adult Project Volunteer. Both will need to be completed within 4-H Online to be associated with both a project and club.

VOLUNTEER TYPE: ADULT PROJECT VOLUNTEER

Associated Roles:

- *Specialty Project Volunteer*
 - Specialty Project Volunteers are those 4-H volunteers that work directly with and provide supervision of youth in specific project areas. These project areas could include various shooting sports activities, community service projects, etc.
- *4-H Board Member*
 - 4-H Board members can include members of local 4-H Foundation boards, Educational Center boards or other programming areas that work directly with 4-H.

VOLUNTEER TYPE: COACH

Associated Roles:

- *Coach with Overnight Travel Responsibilities*
 - Coaches with Overnight Travel Responsibilities are those coaches that have teams that compete at events that require overnight travel. These coaches would serve in supervisory roles throughout the course of the event in which they are participating. This could include shooting education coaches, judging coaches, etc.



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- *Coach with NO Overnight Travel Responsibilities*
 - Coaches with NO Overnight Travel Responsibilities are those coaches that do not travel with their teams or serve in overnight supervisory roles. This could include coaches that assist with team trainings.
- *Overnight Travel Chaperones*
 - The Chaperone role is for any parent, guardian or volunteer that travels with a team in an overnight situation. The chaperone may be responsible for supervision of youth that are not traveling with their individual family units.

LEVEL 3 – OVERNIGHT VOLUNTEERS

Description: Adult volunteers that participate in all overnight camping programs.

Level 3 volunteers are required to have an annual background check, application, interview, references, Standards of Behavior, and Adult Health History forms completed within the 4-H Online 2.0 system.

VOLUNTEER TYPE: CAMP VOLUNTEER

Associated Roles:

- *Camp Volunteer*
 - Camp volunteers serve in supervisory roles in the overnight 4-H camping program. These volunteers are in direct supervision with the youth.
- *Returning Volunteer from 2019 – 2021 that need rescreening*
 - This is for a regular (Level 2, club volunteer/leader) volunteer that was originally screened between 2019 – 2021 and will need a rescreening this year for enrollment. This is screened at the renewal screening rate, as opposed to the new volunteer rate.

LEVEL 4 – NEW VOLUNTEERS

Description: This is for any new **Adult Volunteer** that works with vulnerable audiences, funds handling, anyone with supervisory responsibilities, and/or participating in overnight camping programs that is completing the 4-H Online 2.0 enrollment system for the first time.

Level 4 volunteers are required to have a background screening, application, interview, references, Standards of Behavior, and Adult Health History forms within the 4-H Online 2.0 system.

VOLUNTEER TYPE: PROGRAM VOLUNTEER

Associated Roles:

- *New 4-H Program Volunteer*
 - This volunteer role is for all new 4-H volunteers, regardless of volunteer role *with the exception of Activity Volunteers (One-time/Occasional Volunteer)*, that have not completed the 4-H Online enrollment process prior to the current 4-H year. This role is only for a term of 1 year and associated roles can be added to the volunteer once the volunteer has been properly vetted for their respective volunteer role.