

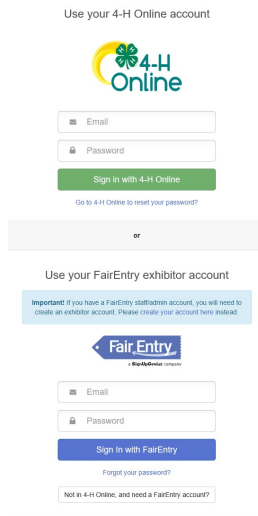
## 2025 State Fair of Virginia Youth Livestock Show

### Entry Completion via FairEntry

<http://sfva-youth-livestock.fairentry.com/>

- 1) Log in using this link: <http://sfva-youth-livestock.fairentry.com/>
- 2) Read the Entry Details and Information Text Box on the left of the page
- 3) “How would you like to participate?” – Select “As an Exhibitor”
- 4) When you see the screen below:
  - a. **IF YOU NOMINATED ANIMALS DURING THE NOMINATION PERIOD – make sure you LOG IN USING THE SAME METHOD YOU USED TO NOMINATE**
  - b. If you did NOT Nominate Animals (meaning you are only eligible to show Registered Breeding Livestock or Prospect Cattle), you will use the **GREEN** “Log In with 4HOnline” button if you are an enrolled 4-H Member; You will use the **BLUE** “Sign In with FairEntry” button if you are showing as an FFA member.

Use your 4-H Online account



or

Use your FairEntry exhibitor account

**Important!** If you have a FairEntry staff/admin account, you will need to create an exhibitor account. Please create your account here instead.

**FairEntry**  
A FairEntry account is required

Email

Password

Sign in with FairEntry

[Forgot your password?](#)

[Not in 4-H Online, and need a FairEntry account?](#)

- 5) Verify exhibitor information if it is pre-populated or add the required information if you are using FairEntry for the first time as an FFA member only.
- 6) If you have multiple children in the same family or on the same account that will be showing, you will need to select the first one that you want to add entries for.  
**\*\*\*Please remember that you must submit all entries for ALL children on the same account at one time.**
- 7) Enter the Exhibitor Questions at the beginning of the process – this is required for all exhibitors and is where you order extra exhibitor tickets, provide t-shirt size for the exhibitor, etc.
- 8) You will see a screen that asks you to review exhibitor registration – please review and make sure all provided information is accurate. The select the **GREEN** “Continue to Entries” button

Please review the exhibitor registration. [Continue to Entries](#)

Personal Details		Contact Info	
First Name	Katherine	Email	kcdcarter@yahoo.com

**9) At the next screen select “Add an Entry”**

There are 0 entries belonging to 1 exhibitor in this invoice. [Register another Exhibitor](#)

Everything looks good! [Continue to Payment](#)

Carter, Katherine  
0 Entries [Add an Entry](#)

**10) Choose Department or Division on the next screen for the first animal you want to enter**

Choose Department and Division

Costume and Lead Line - Sheep and Goat Exhibitors Only	<a href="#">Select</a>
Promotional Displays	<a href="#">Select</a>
Youth Beef	<a href="#">Select</a>
Youth Meat Goat	<a href="#">Select</a>
Youth Sheep	<a href="#">Select</a>
Youth Swine	<a href="#">Select</a>

[Cancel](#) [Choose](#)

**11) The next screen shows the sub-divisions under that Division:**

Choose Department and Division

Department: Youth Sheep [Change](#)

21: Market Lamb/Commercial Ewe - MUST HAVE COMPLETED THE NOMINATION PROCESS	<a href="#">Select</a>
22: Registered Breeding Ewes	<a href="#">Select</a>

[Cancel](#) [Choose](#)

**12) Select the appropriate sub-division to move to class options**

- For Registered Breeding Livestock Classes you will need to eventually “Add an Animal” and then select “Enter a New Animal Record” since Registered Breeding Livestock are not in the system from the Nomination Process
- For Nominated Animals you can select “Add an Animal” and then select from your list of nominated animals for that class. \*\*\* Please Note that you may substitute another nominated animal OR change the classification of an animal during check-in at the State Fair as long as the substitute was properly nominated. For example: If you enter a ewe as a Market Lamb during entry but want to move her to the Commercial Ewe Show during check-in, that will be accommodated provided you do not exceed the maximum number entered/shown for that species/department/division.

**For Registered Breeding Entries, you will be required to upload a copy of the animal's registration certificate before moving on – make sure you have that on hand and ready to upload.**

- 13) Continue the above steps until all animals and classes that you want to enter for that child are complete.**

What do you want to do next?

For Katherine Carter:

[➕ Add another Entry](#)

[➕ Register another Exhibitor](#)

There is 1 item that needs your attention

[➕ Review/Complete Outstanding Records](#)

**You will select “Add Another Entry” until you have all entries added for that child; once you are finished with one child (if you have others that will also show), please select “Register another Exhibitor” to do the same for each child in your family or on your account.**

- 14) Once you have completed entering ALL Animals and Classes for every child on your account that will be showing at the State Fair, you will “Continue to Payment”**

What do you want to do next?

For Katherine Carter:

[➕ Add another Entry](#)

[➕ Register another Exhibitor](#)

Everything looks good!

[➕ Continue to Payment](#)

- 15) You will see a “summary” invoice that shows the total you owe for each child. If the total is \$0.00 then you have not added animals or chosen classes – DO NOT HIT CONTINUE – You need to go back to the “Entries” Tab at the top of the page and repeat the steps outlined previously to select classes and add animals.**
- 16) You can click on “Detail” on your invoice page to see each class selected for each child for a final confirmation that you have registered all animals and all children correctly.**
- 17) Once you have completed all the entries and reviewed your Invoice, click the green “Continue” button to the final submit page.**

Invoice	Summary	Detail
Individual Exhibitor: Katherine Carter		\$120.00
		Total: \$120.00

Continue →

18) Make sure you have seen the “Instructions to Pay by Check” page that includes the terms of payment, who to make the check payable to, and where to mail it.

a. **Make Checks Payable to: Treasurer of VT**

b. **Mail Checks to:**

**Katherine E. Carter  
Attn: SFVA Entries  
175 West Campus Drive  
380 Litton Reaves Hall (MC 0306)  
Blacksburg, VA 24061**

Instructions to Pay by Check

Please wait to receive the “Entries Have Been Approved” email from FairEntry before writing and mailing your check. Upon submission you will receive a “Thanks for Registering” email. Your entries will be reviewed and either “approved” or “rejected” at this point. **Please do not send payment until all entry issues have been resolved and approved. This will prevent having to write/rewrite checks due to rejected or incorrect entries.**

Please write checks payable to **TREASURER OF VT** with “State Fair of Virginia” in the memo line and send your checks to the address below. Entry payment must be postmarked by August 28, 2025.

Entry fees are \$25.00/class entered, except for Costumes/Leads which are \$10.00/class. There are no entry fees for Showmanship, Skillathon, Premier Exhibitor, or Promotional Displays.

Please pay the full amount of the invoice, unless otherwise discussed with the show administration. Failure to submit entry fees after approval will result in ineligibility to show at the 2025 State Fair and potentially future events.

Please remit payment to:

Katherine E. Carter  
Attn: SFVA Entries  
380 Litton Reaves Hall (MC 0306)  
Blacksburg, VA 24061-0306

With checks made payable to: **TREASURER OF VT**

Fair Passes and other pertinent information will not be mailed until payment has been received.

Continue →

**HIT THE GREEN CONTINUE BUTTON ON THE TERMS AND CONDITIONS PAGE**

19) Click the “I agree to the above statement” button, review the Terms and final statement of “instructions to pay by check” and click the green “Submit” button in the bottom right corner of this final page

One last step!

Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Agree to Terms

Please make sure to **READ** the terms and conditions outlined below:

I **have** read the **rules and entry requirements** for the 2025 State Fair of Virginia Youth Livestock Shows.

I **have read and agree to abide** by the **IAFE (International Association of Fairs and Expositions) CODE OF SHOW RING ETHICS**.

I **agree** to abide by the **Virginia 4-H Standardized Code of Conduct for 4-H Programs/Events**.

I understand that **NO** refunds will be issued, should animals be scratched from the show. I also understand that **NO** refunds will be issued after invoices have been approved for payment.

I understand that **NO** passes or exhibitor information will be sent to me/my child if payment has not been received for these entries.

**4-H PARTICIPANT MEDIA RELEASE**

The Virginia Polytechnic Institute and State University/College of Agriculture and Life Sciences (CALS) periodically uses electronic and traditional media (e.g., photographs, video, audio footage, testimonials) for publicity and educational purposes. By my acceptance below, I acknowledge receipt of this document and give permission to the College of Agriculture and Life Sciences and its designee to use such reproductions for educational and publicity purposes in perpetuity without further consideration from me.

I understand that I will need to notify Virginia Tech/College of Agriculture and Life Sciences if any changes to my situation occur that will impact this media release permission.

☐ I agree to the above statement

Payment Total

**\$120.00**

By Check

Instructions to Pay by Check

Please wait to receive the "Entries Have Been Approved" email from FairEntry before writing and mailing your check. Upon submission you will receive a "Thanks for Registering" email. Your entries will be reviewed and either "approved" or "rejected" at this point. **Please do not send payment until all entry issues have been resolved and approved. This will prevent having to write/rewrite checks due to rejected or incorrect entries.**

Please write checks payable to **TREASURER OF VT** with "State Fair of Virginia" in the memo line and send your checks to the address below. Entry payment must be postmarked by **August 25, 2025**.

Entry fees are \$25.00/class entered, except for Costume/Leadline which are \$10.00/class. There are no entry fees for Showmanship, Skillathon, Premier Exhibitor, or Promotional Displays.

Please pay the full amount of the invoice, unless otherwise discussed with the show administration. Failure to submit entry fees after approval will result in ineligibility to show at the 2025 State Fair and potentially future events.

Please remit payment to:

Katherine E. Carter  
Attn: SFVA Entries  
380 Litton Reaves Hall (MC 0306)  
Blacksburg, VA 24061-0306

With checks made payable to: **TREASURER OF VT**

Fair Passes and other pertinent information will not be mailed until payment has been received.

Submit

\*\*\*That final "Submit" button is what pushes your Entry Submission through to us for review and approval – this is a critical step!

20) You will receive an email from "FairEntry" when your entries have been SUBMITTED

21) You will receive another email from "FairEntry" when your entries have been APPROVED

22) Please wait for that "Approval" email before mailing your payment to ensure that your entries are correct and have been viewed and approved by Show Administration.

QUESTIONS?? – Do not hesitate to reach out via email to Katherine at [carterke@vt.edu](mailto:carterke@vt.edu)

**ENTRY DEADLINE IS THURSDAY, AUGUST 22<sup>ND</sup> AT MIDNIGHT**