

Extension Leadership Council Member Sample Position Description and Commitment

The purpose of the Extension Leadership Council is to advance and promote Virginia Cooperative Extension's programs and presence in the local community. Benefits of serving on the council include:

- Play a significant part in the educational process.
- See the impact Extension has in the community.
- Witness positive changes in Extension program participants.
- Experience personal growth from participating in this vital community effort.

As a member, I will serve a term of two years and be involved in the following functions:

- **Relationship Building:** Connecting Extension agents and programs with stakeholders and organizations throughout the local community.
- **Extension Advocacy:** Marketing Extension and advocating for the necessary resources to sustain and improve Extension programs.
- **Program Support and Advisement:** Participating in the VCE programming process, including situation analysis, program design and implementation, and program evaluation and reporting.

In addition, I am willing to: (check those which apply to you):

- Attend meetings regularly.
- Provide oral and written reports on progress toward goals in program areas I represent.
- Deliver presentations on behalf of Extension at community group meetings.
- Serve as a volunteer for a major educational program.
- Provide leadership for a major educational program.
- Organize a community group to explore solutions for community issues.
- Write reports, publicity releases, meeting notices, etc.
- Assist in securing resources for Extension programs.
- Teach technical subject matter (list area): _____
- Recruit volunteers (list area): _____
- Other: _____

In order to do the above, I will need the following: _____

Signature of person making nomination

Signature of nominee